

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

April 19, 2005
Aldermen Smith, Guinta,
Osborne, Shea, Thibault

4:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Smith calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Alderman O'Neil requesting write-off of a \$5,176.59 bill (invoice #9856223, June 30, 2004) that was issued to Manchester School Athletics for services provided by Parks, Recreation & Cemeteries for the lacrosse program.
Gentlemen, what is your pleasure?
4. Communication from the Director of Parks, Recreation and Cemeteries advising of anticipated shortfalls in the general fund salary and restricted line items in the FY05 budget.
Gentlemen, what is your pleasure?
5. Communication from Guy Beloin, Financial Analyst II, submitting the City's unaudited monthly financial statements for the nine months ended March 31, 2005 for FY2005.
Gentlemen, what is your pleasure?
6. Communication from Tobias Svantesson, Internal Auditor, submitting a summary of City loans and notes outstanding as of March 31, 2005.
Gentlemen, what is your pleasure?

7. Communication from Tobias Svantesson, Internal Auditor, submitting a summary of CIP project balances as of March 31, 2005.
Gentlemen, what is your pleasure?
8. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:
 - a) department legend;§
 - b) open invoice report over 90 days by fund;
 - c) open invoice report all invoices for interdepartmental billings only;
 - d) open invoice report all invoices due from the School District only;
 - e) listing of invoices submitted to City Solicitor for legal determination; and
 - f) accounts receivable summary.**Gentlemen, what is your pleasure?**
9. Communication from Sharon Wickens, Financial Analyst II, submitting the 3rd quarter FY2005 write-off list for the accounts receivable module.
Gentlemen, what is your pleasure?
10. Communication from Joanne Shaffer, Treasury Manager, submitting the City's unaudited Quarterly Treasurer's Report for period ending December 31, 2004.
Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

11. Tuition Reimbursement Program
(Originally tabled 01/18/2005 – Committee requested examples of tuition reimbursement/staff development issues be provided at meeting scheduled for 04/19/2005.)
12. If there is no further business, a motion is in order to adjourn.